

Accrington Stanley Community Trust – Job Description

Job Title	Sports Tutor
Reports to	Head of Education
Location:	Stanley Sports Hub, Accrington
Contract:	Full Time - Permanent
Hours:	37.5 Hours Per Week
Remuneration:	£18,000-£23,000 dependant on experience (Plus bonuses, pension scheme and expenses)
Annual Leave:	28 days p/a (including 8 bank holidays) + 2 additional days at Christmas.
Closing Date:	

The Purpose of the role:

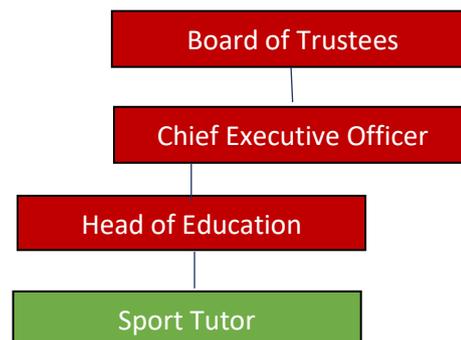
Under the reasonable direction of the Head of Education, the successful candidate will carry out the professional duties of a Further Education Sports Tutor. Accrington Stanley Community Trust place an emphasis on developing the individual both academically and as a person, and would expect the post-holder to contribute towards this ethos.

The successful candidate will provide quality teaching for students across our education provision, meeting pre-set objectives and learning outcomes which are stipulated in the funding requirements. Facilitating and encouraging a learning experience which provides students with the opportunity to achieve their individual potential is important to the team, and all staff are responsible for contributing to raising standards and aspirations of students.

Staff within our Education department are required to implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students which will encourage a learning experience that provides students with the opportunity to achieve their individual potential.

The role would be an ideal opportunity for someone who has industry experience alongside a teaching qualification or someone taking their first steps into a teaching career from a sporting background. We welcome newly qualified teachers looking to make an impact in their first teaching role.

The role fits in the organisation here:



Key facts & figures of the role: Key accountabilities

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- To enthuse, engage and motivate students on a daily basis
- To undertake a part role in the planning, delivery and assessment of our sport based qualifications included within our Education provision
- To maintain good order and discipline among the students and safeguard their health and safety both when they are on the Trust premises and when they are engaged in authorised Trust activities elsewhere
- Monitor and maintain appropriate records/data related to target grades, attainment, achievement and attendance.
- Contribute positively to the education departments' aims and objectives, displaying an exceptional level of team work and collaborative skills
- Act as a positive role model at all times and develop and maintain high standards for teaching and learning within the department
- Contribute to an appropriate curriculum for all students, ensuring that statutory regulations and Awarding Body requirements are met, and that students are motivated, stretched and challenged
- Fulfilling other duties, as may reasonably be required from time to time, including open evenings, parents' evenings, Trust events etc.
- To assist in the recruitment of new students when required
- To liaise effectively with other staff members/departments in the Community Trust
- To attend meetings and CPD events when required

Key Relationships of the role:

Head of Education, Sport Tutors, Lead Coach and Recruitment Officer, Employability Officer

What is needed to be successful in this role (Person Specification):

Core Competencies:

- Excellent communicator (written, verbal and listening)
- Effective time management/organisational skills
- Strong work ethic and reliability
- Ability to use own initiative
- Team player
- Strong influencing and mentoring skills
- Ability to build and maintain trusted and effective relationships
- Adaptability and flexibility with day to day tasks and workloads

Personal Qualities:

- Enthusiasm, energy and resilience
- Focused
- Personable
- Rational thinker
- Trustworthy
- Confident
- Competitive
- Desire to lead, inspire and motivate

Qualifications/ Experience:

Essential:

- Degree in Sport or Physical Education
- A recognised teaching qualification (Level 4 or above)
- In date child protection certificate (or willingness to update ASAP).
- Full UK Driving Licence – Car owner and willingness to use for work.
- The ability to form and maintain positive and professional relationships with 16-19 year olds students
- Ability to accurately assess and mark students work against set criteria within a given time frame
- Expect and uphold the highest standards in order to inspire students to work at target grade or higher
- You must be able to work under pressure, handle multiple priorities and meet deadlines

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Desirable

- A knowledge and understanding of the NCFE Level 2 and BTEC Level 3 in Sport (RQF) specification
- FA Level 2 coaching qualification
- Experience delivering at level 4/5 in Higher Education
- Teaching experience in a further education setting
- Innovative and flexible approach to supporting students

Accrington Stanley Community Trust Vision:

“Use the power of Accrington Stanley Football Club to improve the lives of the people of Hyndburn through participation in sport and exercise”.

Mission:

Our mission is to support the local community regardless of age, gender, race, religion or skill level and promote a healthier lifestyle through sport and education by encouraging individuals to take part in fun based activities, which develop confidence, co-operation and education.

Core Values:

- **Challenge** behaviour and attitudes, promoting **Respect** and celebrating diversity
- **Inspire** to achieve and **Fulfil** potential
- **Develop** leaders, coaches and volunteers
- **Innovate** in delivery

Purpose:

In placing Accrington Stanley Football club at the heart of the community we will:

1. Increase participation in Sport & Exercise and develop talent pathways.
2. Promote wellbeing and healthy lifestyles within local communities.
3. Deliver an inclusive programme of activities that involves and engages hard to reach groups, improving community cohesion.
4. Develop and empower leaders, coaches and volunteers.
5. Engage and inspire young people, raising and celebrating educational achievement.
6. Govern the operations of ASCT efficiently and effectively.

Equality and Safeguarding:

ASCT are a charity committed to equality and the recruitment process for the role being advertised will adhere to the latest equality legislation.

ASCT is also committed to safeguarding and promoting the welfare of children and young people and expects all staff and employees to share this commitment. This role involves work with children and young people and is subject to Enhanced Disclosure and Barring Service (DBS) checks. Clearance through DBS system is required. As such this post is exempt for the Rehabilitation of Offenders Act (1974) and the applicant must disclose all previous convictions including spent convictions. Two references will also be required. Applicants will, in addition be expected to undertake training appropriate to the role.

You may be expected to conduct yourself in other ways and undertake different duties which are reasonable in the opinion of the Trust. Your job profile is not limited and may be reasonably modified as necessary to meet the needs of the organisation.