

Accrington Stanley Community Trust – Job Description

Job Title	Community Sports Coach
Reports to	Head of Sport
Location:	Accrington
Contract:	Full Time - Permanent
Hours:	37.5 Hours Per Week
Remuneration:	£20,319 per annum plus Performance Bonuses, Expenses & Pension
Annual Leave:	28 days p/a (including 8 bank holidays) and additional days at Christmas.
Additional Benefits:	On-site Free School Holiday Childcare Scheme (age 5-11). On site Free Gym Facility.
Closing Date:	20 th September 2023.

The Purpose of the role:

Accrington Stanley Community Trust are recruiting a full time Community Sports Coach to lead on our community provision.

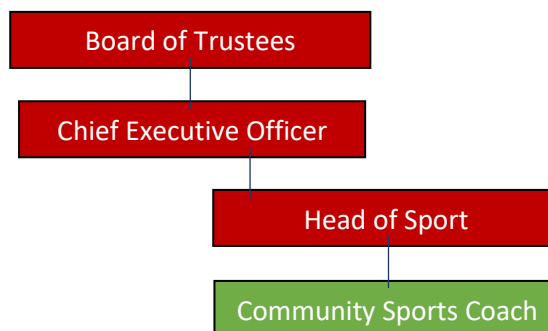
The Community Sports Coach must deliver high quality community coaching for all ages. Whilst delivering for Accrington Stanley Community Trust you will enable individuals to develop their abilities to their potential and enjoy physical activity which will encourage them to sustain activity levels.

The Community Sports Coach will also promote positive healthy lifestyle choices and deliver educational messages through the median of football and sport through coaching. Our work will be focused delivering within primary/secondary school settings. The role will include regular liaison with schools across Hyndburn, Ribble Valley and Rossendale.

There is also an expectation that the Community Sports Coach will hold a minimum of FA Level 2 Certificate in Coaching Football. The role also requires a dedication to work on weekends, evenings and ASFC match days should the charity require.

There is a minimum requirement for the holder to have a full valid UK driving licence with business insurance as travelling across East Lancashire and other areas will be part of this role.

The role fits in the organisation here:



Key facts & figures of the role: Key accountabilities

- To undertake a lead coaching role on our Premier League Primary Stars provision.
- To deliver on the Joy of Moving, PL Kicks and other schools and community sports projects.
- Planning and delivering high quality sports sessions that cover a range of skills and techniques.
- Planning and delivering of school holiday programmes that cover a range of sports such as football, cricket, dodgeball, and handball etc.
- Ensure quality assurance procedures are followed and implemented for all schools participating in school sport during academic year.
- To assist the delivery of ASCT activities which take place at all Accrington Stanley Football Club home fixtures.
- Carry out any reasonable liaison with schools/community groups.
- To support the Head of Sport on any new or existing projects when required.

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- Working alongside local schools to prepare pupils a range of events and competitions.
- To provide the Head of Sport with accurate session data, which will enable all sport related activity to be effectively monitored and evaluated and collect information that will be entered into the data management system.
- To attend meetings and CPD events when required to by the Head of Sport.
- To promote the brand of Accrington Stanley to increase awareness in both the Community Trust and the Football Club.

Key Relationships of the role:

Head of Sport, Community Sports Officer, Primary Schools Officer, Casual Coaches.

What is needed to be successful in this role (Person Specification):

Core Competencies:

- Excellent communicator (written, verbal and listening)
- Effective time management/organisational skills
- Strong work ethic and reliability
- Ability to use own initiative
- Team player
- Strong influencing and coaching skills
- Ability to build and maintain trusted and effective relationships
- Adaptability and flexibility with day to day tasks and workloads

Personal Qualities:

- Enthusiasm, energy and resilience
- Focused
- Personable
- Rational thinker
- Trustworthy
- Confident
- Competitive
- Desire to lead, inspire and motivate

Qualifications/ Experience:

Essential

- A 1st4Sport Level 2 Award in Coaching Football.
- Full UK Driving license and vehicle.
- Experience in coaching various ages in a school or community setting.

Desirable

- AFPE L3 Award in PE and School Sport.
- Level 1 and 2 Coaching Qualifications in a variety of Sports.

Accrington Stanley Community Trust Vision:

“Use the power of Accrington Stanley Football Club to improve the lives of the people of Hyndburn through participation in sport and exercise”.

Mission:

Our mission is to support the local community regardless of age, gender, race, religion or skill level and promote a healthier lifestyle through sport and education by encouraging individuals to take part in fun based activities, which develop confidence, co-operation and education.

Core Values:

- **Challenge** behaviour and attitudes, promoting **Respect** and celebrating diversity
- **Inspire** to achieve and **Fulfil** potential
- **Develop** leaders, coaches and volunteers
- **Innovate** in delivery

Purpose:

In placing Accrington Stanley Football club at the heart of the community we will:

1. Increase participation in Sport & Exercise and develop talent pathways.
2. Promote wellbeing and healthy lifestyles within local communities.

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3. Deliver an inclusive programme of activities that involves and engages hard to reach groups, improving community cohesion.
4. Develop and empower leaders, coaches and volunteers.
5. Engage and inspire young people, raising and celebrating educational achievement.
6. Govern the operations of ASCT efficiently and effectively.

Equality and Safeguarding:

ASCT are a charity committed to equality and the recruitment process for the role being advertised will adhere to the latest equality legislation.

ASCT is also committed to safeguarding and promoting the welfare of children and young people and expects all staff and employees to share this commitment. This role involves work with children and young people and is subject to Enhanced Disclosure and Barring Service (DBS) checks. Clearance through DBS system is required. As such this post is exempt for the Rehabilitation of Offenders Act (1974) and the applicant must disclose all previous convictions including spent convictions. Two references will also be required. Applicants will, in addition be expected to undertake training appropriate to the role.

Manager Sign Off:

Date:

Employee Sign Off:

Date:

You may be expected to conduct yourself in other ways and undertake different duties which are reasonable in the opinion of the Trust. Your job profile is not limited and may be reasonably modified as necessary to meet the needs of the organisation.