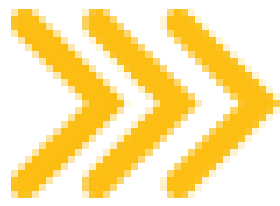




**ACCRINGTON
STANLEY
COMMUNITY
TRUST**

JOB VACANCY



FOOTBALL COLLEGE COORDINATOR

REGISTERED CHARITY NO. 1139

»»» ABOUT US

Accrington Stanley Community Trust is the award-winning, official charity (number 1139575) of Accrington Stanley Football Club.

Accrington Stanley Community Trust was originally established under the banner of Football in the Community in 2007, with the aim to bring the professional club and their community closer together. After becoming a registered charity and re-forming as a Community Trust in 2010, the organisation has seen an accelerated rise and growth.

Accrington Stanley Community Trust has expanded at a phenomenal rate and work in 4 key themed areas: Sports Participation, Education, Health & Wellbeing and Community Engagement.

Football and in particular, Accrington Stanley Football Club has the ability to engage people, improve community cohesion and raise the hopes and aspirations of the people of Hyndburn. As a Club we are committed to ensuring that we respond to local needs whilst working strategically in line with regional and national agendas. We all recognise that sport can play a prominent role in addressing major issues such as obesity, anti-social behaviour, health, employment and attainment.

Accrington Stanley Community Trust engages with over 16,000 people every year across 30 different projects.

OUR 11 VALUES

#OneTeamOneDream

1. HARDWORKING

2. FRIENDLY

3. TEAMWORK

4. HONESTY

5. INNOVATIVE

6. RELIABLE

7. PROFESSIONAL

8. RESPECTFUL

9. COMMITTED

10. APPROACHABLE

11. ADAPTABLE

www.stanleytrust.co.uk | 01254 475013

Facebook: #ASCTCommunity Trust: #accringtonstanley Instagram: @accringtonstanley

»»» Vision

“Use the power of Accrington Stanley Football Club to improve the lives of those in Hyndburn through involvement in community programmes and initiatives.”



»»» Mission

To support our local community and promote healthier lifestyles by encouraging participation in community programs and initiatives that enhance confidence, development, and learning.



YEAR IN NUMBERS - 2025



20,187
PEOPLE ENGAGED IN OUR COMMUNITY



994
STANLEY SUMMER SERIES



1,248
ACCRINGTON STANLEY SHIRTS GIVEN AWAY TO LOCAL CHILDREN



4,012
INTERACTIONS PER WEEK AT THE STANLEY SPORTS HUB



512
CHILDREN ATTENDED HOLIDAY COURSES



150
VETERANS ENGAGED WITH



73
PARTICIPANTS AT OUR EXTRA TIME HUBS



348
SUMMER KICKS PARTICIPANTS



282
CHILDREN RECEIVED FREE SCHOOL HOLIDAY PROVISION



110
STUDENTS STUDIED AT OUR FOOTBALL COLLEGE

£1,409,075 RAISED TOWARDS CHARITABLE OBJECTIVES

ROLL OF HONOUR



2016 **WINNER**
Hyndburn Community Business of the Year

2017 **FINALIST**
Hyndburn Community Business of the Year

2018 **WINNER**
Hyndburn Not for Profit Business of the Year

2019 **FINALIST**
Hyndburn Not for Profit Business of the Year

2019 **WINNER**
Hyndburn Business of the Year (Beacon Award)

2023 **RUNNERS UP**
Orphanage Cup



Orphanage Cup 2022
Winners

»»» Work from Stanley Sports Hub

All of our employees are based at our state-of-the-art Stanley Sports Hub. The £4m community facility developed and operated by Accrington Stanley Community Trust provides a fantastic working environment. It's also the training base for Accrington Stanley Football Club's professional footballers and Academy players.

Stanley Sports Hub provides exceptional indoor and outdoor facilities including;

- Full size floodlit artificial football pitch.
- Small sided floodlit artificial football cage.
- Grass football pitches which can cater for various formats such as 5v5, 7v7, 9v9 and 11v11.
- Two cafeterias with refreshments available.
- Sports Hall
- Four training rooms which can accommodate up to 16 or 24 people.
- Two meeting rooms for up to 6 or 12 people.
- State of the art Gym
- Conference room with balcony for up to 24 people with stunning panoramic views.
- Four full size team changing rooms.
- Two officials changing rooms.
- Public toilet facilities inc disabled.
- Free onsite parking (up to 75 spaces) for users of the site.
- Accrington Stanley Community Trust offices.



Job Title	Football College Coordinator
Reports to	Head of Education & Employability
Location:	Accrington
Contract:	Full Time – Permanent
Hours:	37.5 Hours Per Week
Remuneration:	£25,000
Annual Leave:	28 Days (including bank holidays) plus annual loyalty scheme and 1 additional day gifted over Christmas
Additional Benefits:	On-site Free School Holiday Childcare Scheme (age 5-11). On Site Free Gym Facility
Closing Date:	Wednesday 22 nd April 2026

»» The Purpose of the role:

The post comprises of two key areas:

Practical- Leading, organising and delivering on all practical aspects of the Football Education Programme. A key area of the role will be to create and implement a successful, engaging training and games programme for all of our students, as well as being the lead coach for a squad on match days. Duties will also include keeping up to date with the relevant administration duties.

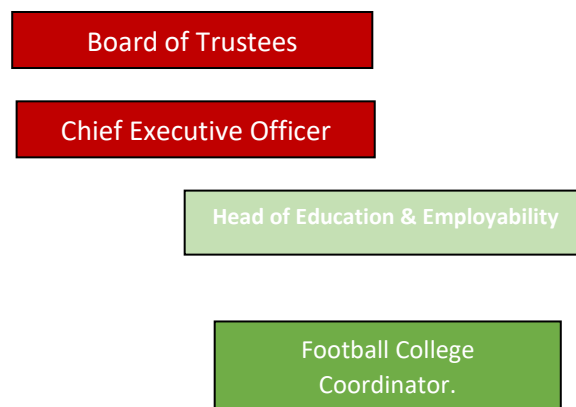
Recruitment- recruitment of students onto the programme is an essential element of the post. The post holder will create and implement an effective recruitment strategy to engage the target audience using a variety of methods. There is also an expectation for the post holder to deliver a range of further school and community activities. The role will include regular liaison with schools and grassroots football clubs across Hyndburn, Ribble Valley and Rossendale. This role also requires the holder to work under the jurisdiction of the Head of Education and Chief Executive as well as assisting other staff members of Accrington Stanley Football College in the day to day delivery of the study programmes.

There is also an expectation that the Lead Coach and Recruitment Officer will have a minimum of 1 year previous experience working with the 16-19 age category. The role also requires a dedication to work on weekends, evenings and ASFC match days should the charity require. There is a minimum requirement for the holder to have a full valid UK driving licence with business insurance as travelling across East Lancashire and other areas will be part of this role.

We are seeking someone who is knowledgeable and passionate about mentoring and coaching within a football environment.

A full, valid UK driving licence with business insurance is essential for this role.

»» The role fits in the organisation here:



Key facts & figures of the role: Key accountabilities

This is not a comprehensive list of all the tasks which may be required of the post holder. It is illustrative of the general nature and level of responsibility of the work to be undertaken;

- To manage and lead the practical element of the Football Education Programme
- To develop an engaging and successful season long training and games programme for ALL students on programme
- To be the head coach for a team on match days, and transport the squad via minibus.
- To ensure match days are organised effectively for all the relevant squads. This includes allocating students to the relevant squads on a weekly basis, organising the necessary kit/equipment and liaising with parents to ensure everybody attends.
- To take a lead role in the recruitment of future students onto the Football Education Programme.
- To support the Education Department on any new or existing projects when required.
- To assist the Education and Employability Officers when required with support on the BTEC Level 2 and 3, traineeships and Foundation Degree.
- To collect and record accurate information for ALL elements of the programme, enabling effective monitoring and evaluation of delivery and recruitment.
- To create promotional materials that will enable the effective advertising of all related activities to local schools and grass roots clubs.

Additional

- To comply with the Community Trust approach to Education and Employability
- To assist the delivery of ASCT activities when required, which take place at all Accrington Stanley Football Club home fixtures.
- To perform other duties as reasonably assigned or under the authority of the senior management team
- Develop and maintain effective working relationships across whole delivery team
- Must undertake any necessary internal or external training in accordance with company procedure/policies
- Will be required to demonstrate positive attitudes and values towards others and work in a non-discriminatory way
- To promote the brand of Accrington Stanley to increase awareness in both the Community Trust and the Football Club.

To at all times represent Accrington Stanley Community Trust in a professional manner regarding dress, presentation, personal hygiene, conduct and professionalism

Key Relationships of the role:

Head of Education, Tutors, Coaches & Recruitment Officers

What is needed to be successful in this role (Person Specification):

Core Competencies:

- Works collaboratively with others and ensures maximum participation within teams and across the charity as well as key partners to support and drive achievement of the Community Trust
- Persuasively communicates with others in an open, clear, concise and purposeful way to build effective relationships and gain support and 'buy in' for ideas
- Consistently completes work to high standards, identifies ways to improve efficiency and effectiveness whilst continually looking for ways to improve the performance of self/team/Community Trust
- Demonstrates a passion to deliver a quality service to internal and external customers that benefits both the customer and the Community Trust.
- Seeks out opportunities to develop and improve self and others for the benefit of the Community Trust
- Gathers and uses information to form ideas about issues/problems and identify the best solutions that maximise the value delivered from the available resources for the Community Trust.

»» Personal Qualities:

- Enthusiasm, energy and resilience
- Focused
- Personable
- Rational thinker
- Trustworthy
- Confident
- Competitive
- Desire to lead, inspire and motivate

»» Qualifications/ Experience:

Essential

- Level 2/UEFA C Football Coaching Qualification as a minimum
- Recruitment experience
- 1 year's previous experience working with the 16-19 age group.
- Full valid UK driving licence with access to car during work hours
- Educated to A-Level standard or equivalent

Desirable

- UEFA B license
- Sport related degree
- FA Youth Modules

»» Accrington Stanley Community Trust Vision:

"Use the power of Accrington Stanley Football Club to improve the lives of those in Hyndburn through involvement in community programmes and initiatives."

»» Mission:

To support our local community and promote healthier lifestyles by encouraging participation in community programs and initiatives that enhance confidence, development, and learning.

»» Core Values:

Hardworking Friendly Teamwork Honesty Innovative
Reliable Professional Respectful Committed Approachable Adaptable

»» Purpose:

In placing Accrington Stanley Football club at the heart of the community we will:

1. Increase participation in Sport & Exercise and develop talent pathways.
2. Promote wellbeing and healthy lifestyles within local communities.
3. Deliver an inclusive programme of activities that involves and engages hard to reach groups, improving community cohesion.
4. Develop and empower a skilled workforce or role models.
5. Engage and inspire young people, raising and celebrating achievement.
6. Govern the operations of Accrington Stanley Community Trust (ASCT) efficiently and effectively.

Equality and Safeguarding:

ASCT are a charity committed to equality and the recruitment process for the role being advertised will adhere to the latest equality legislation.

ASCT is also committed to safeguarding and promoting the welfare of children and young people and expects all staff and employees to share this commitment. This role involves work with children and young people and is subject to Enhanced Disclosure and Barring Service (DBS) checks. Clearance through DBS system is required. As such this post is exempt for the Rehabilitation of Offenders Act (1974) and the applicant must disclose all previous convictions including spent convictions. Two references will also be required. Applicants will, in addition be expected to undertake training appropriate to the role.

Manager Sign Off:

Date:

Employee Sign Off:

Date:

You may be expected to conduct yourself in other ways and undertake different duties which are reasonable in the opinion of the Trust. Your job profile is not limited and may be reasonably modified as necessary to meet the needs of the organisation.

How to Apply:

INTERNAL APPLICATIONS ONLY:

Please send your CV along with a cover letter outlining your suitability to the role to stefan.wilson@stanleytrust.co.uk by close of play on Wednesday 22nd April 2026 .

Interviews will take place on **week commencing Monday 27th April 2026.**