



**ACCRINGTON
STANLEY
COMMUNITY
TRUST**

JOB VACANCY

»»» COMMUNITY SPORTS OFFICER (PREMIER LEAGUE INSPIRES)

ACCRINGTON STANLEY COMMUNITY TRUST

REGISTERED CHARITY NO. 1139575

»» ABOUT US

Accrington Stanley Community Trust is the award-winning, official charity (number 1139575) of Accrington Stanley Football Club.

Accrington Stanley Community Trust was originally established under the banner of Football in the Community in 2007, with the aim to bring the professional club and their community closer together. After becoming a registered charity and re-forming as a Community Trust in 2010, the organisation has seen an accelerated rise and growth.

Accrington Stanley Community Trust has expanded at a phenomenal rate and work in 4 key themed areas: Sports Participation, Education, Health & Wellbeing and Community Engagement.

Football and in particular, Accrington Stanley Football Club has the ability to engage people, improve community cohesion and raise the hopes and aspirations of the people of Hyndburn. As a Club we are committed to ensuring that we respond to local needs whilst working strategically in line with regional and national agendas. We all recognise that sport can play a prominent role in addressing major issues such as obesity, anti-social behaviour, health, employment and attainment.

Accrington Stanley Community Trust engages with over 20,000 people every year across 30 different projects.



»» Vision

“Use the power of Accrington Stanley Football Club to improve the lives of those in Hyndburn through involvement in community programmes and initiatives.”



»» Mission

To support our local community and promote healthier lifestyles by encouraging participation in community programs and initiatives that enhance confidence, development, and learning.



YEAR IN NUMBERS - 2025



20,187

PEOPLE ENGAGED IN
OUR COMMUNITY



994

STANLEY SUMMER
SERIES



1,248

ACCRINGTON STANLEY
SHIRTS GIVEN AWAY
TO LOCAL CHILDREN



4,012

INTERACTIONS PER
WEEK AT THE STANLEY
SPORTS HUB



512

CHILDREN ATTENDED
HOLIDAY COURSES



150

VETERANS ENGAGED
WITH



73

PARTICIPANTS AT OUR
EXTRA TIME HUBS



348

SUMMER KICKS
PARTICIPANTS



282

CHILDREN RECEIVED
FREE SCHOOL
HOLIDAY PROVISION



110

STUDENTS STUDIED
AT OUR FOOTBALL
COLLEGE

£1,409,075 RAISED TOWARDS CHARITABLE OBJECTIVES

ROLL OF HONOUR



2016

WINNER

Hyndburn Community Business of the Year

2017

FINALIST

Hyndburn Community Business of the Year

2018

WINNER

Hyndburn Not for Profit Business of the Year

2019

FINALIST

Hyndburn Not for Profit Business of the Year

2019

WINNER

Hyndburn Business of the Year (Beacon Award)

2023

RUNNERS UP

Orphanage Cup



Orphanage Cup 2022
Winners

»» Work from Stanley Sports Hub

All of our employees are based at our state-of-the-art Stanley Sports Hub. The £5m community facility developed and operated by Accrington Stanley Community Trust provides a fantastic working environment. It's also the training base for Accrington Stanley Football Club's professional footballers and Academy players.

Stanley Sports Hub provides exceptional indoor and outdoor facilities including;

- Full size floodlit artificial football pitch.
- Small sided floodlit artificial football cage.
- Grass football pitches which can cater for various formats such as 5v5, 7v7, 9v9 and 11v11.
- Two cafeterias with refreshments available.
- Sports Hall
- Four training rooms which can accommodate up to 16 or 24 people.
- Two meeting rooms for up to 6 or 12 people.
- State of the art Gym
- Conference room with balcony for up to 24 people with stunning panoramic views.
- Four full size team changing rooms.
- Two officials changing rooms.
- Public toilet facilities inc disabled.
- Free onsite parking (up to 75 spaces) for users of the site.
- Accrington Stanley Community Trust offices.



Job Title	Community Sports Officer – Premier League Inspires
Reports to	Head of Sport & Health
Location:	Stanley Sports Hub, Thorneyholme Road, Accrington, BB5 5BD, with delivery across partner schools and community settings
Contract:	Full Time – Permanent
Hours:	37.5 Hours Per Week
Remuneration:	£25,000 per annum, with flexibility for an exceptional candidate based on relevant experience and qualifications, plus reimbursement of approved business expenses.
Annual Leave:	25 days plus bank holidays on commencement; 29 days plus bank holidays after 5 years' continuous service; 33 days plus bank holidays after 10 years' continuous service
Additional Benefits:	• On-site free school holiday childcare scheme (age 5-11). • On site free gym facility. • Pension scheme • Flexible working arrangements – e.g. flexibility around start/finish times where programme delivery permits. • Continuous personal development opportunities • Official Accrington Stanley staff uniform • Christmas closure • Staff social events • Staff recognition/reward scheme • Complimentary lunch on pay day • Access to complimentary staff match tickets • Free parking
Closing Date:	30 th August 2026

»» The Purpose of the role:

The Community Sports Officer will play an important role within Accrington Stanley Community Trust's Sport & Health Team, with primary responsibility for coordinating, managing and delivering the Premier League Inspires programme.

The postholder will lead the day-to-day delivery of Premier League Inspires, working closely with partner schools, young people, Trust staff, Accrington Stanley Football Club and external partners to ensure the programme is delivered to a high standard and achieves its agreed outcomes and targets.

Responsibilities will include coordinating school delivery, managing participant referrals and engagement, planning and delivering sessions and events, monitoring programme KPIs, maintaining accurate records and completing evaluation and reporting requirements. The postholder will ensure delivery meets Premier League Foundation requirements, including safeguarding, equality and inclusion, participant voice and relevant minimum operating standards.

The role will involve direct delivery with young people aged 11–18, including small group interventions, mentoring, careers activities, social action and enrichment opportunities. The successful candidate will need to be confident building positive relationships with young people, including those experiencing barriers to education or requiring additional support.

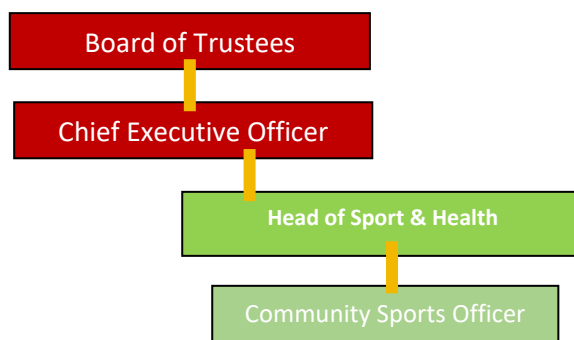
Although Premier League Inspires will be the postholder's main area of responsibility, they will be an integral member of the wider Sport & Health Team. The role will therefore include supporting other Trust programmes, projects, events and community activities as required. This may include school delivery, community sport, health and wellbeing activities, holiday programmes and other funded projects.

The ideal candidate will have experience of working with young people in education, youth work, sport or community settings, alongside strong organisational, communication and relationship-building skills. Experience

of project coordination, mentoring or targeted youth engagement would be advantageous.

Flexibility to work occasional evenings, weekends and matchday

»» The role fits in the organisation here:



»» Key facts & figures of the role: Key accountabilities

This is not a comprehensive list of all tasks which may be required of the postholder. It is illustrative of the general nature and level of responsibility of the work to be undertaken.

- Take primary responsibility for the day-to-day coordination and delivery of the Premier League Inspires programme, ensuring agreed targets, outcomes and minimum operating standards are achieved.
- Ensure project targets and deadlines are met and accurate monitoring, evaluation and reports are completed within required timescales to satisfy funding partners.
- Plan and deliver high-quality interventions for young people, including small group sessions, mentoring, careers activities, social action, enrichment opportunities and events.
- Develop and maintain strong relationships with key stakeholders and external organisations, particularly partner schools, to support participant referrals, engagement and successful project delivery.
- Maintain accurate participant, attendance and outcome data and ensure information is recorded and reported in accordance with programme and Trust requirements.
- Deliver engaging sessions in schools and community settings that promote personal development, confidence, wellbeing, positive relationships and aspirations.
- Ensure activities are inclusive, appropriately planned and adapted to meet the needs of individual participants.
- Work in accordance with all safeguarding, health and safety, equality, diversity and inclusion requirements.
- Attend relevant training, meetings and CPD sessions as required.
- Support the wider delivery of Sport & Health programmes, community activities, events and other Trust projects where required.
- Represent Accrington Stanley Community Trust and Accrington Stanley Football Club in a professional and positive manner.

- Support the Trust in achieving its wider aims and objectives.
- Undertake other duties and responsibilities appropriate to the role as required by the charity from time to time

Key Relationships of the role:

Head of Sport & health, Community Sports Officers, Community Sports Coach

What is needed to be successful in this role (Person Specification):

Core Competencies:

- Excellent communication skills, including written, verbal and listening skills.
- Effective time management, planning and organisational skills.
- Strong work ethic, reliability and commitment to high-quality delivery.
- Ability to use own initiative and take responsibility for allocated projects.
- Ability to work effectively as part of a team.
- Ability to engage, motivate and build trusted relationships with young people, including those who may face barriers to education or engagement.
- Ability to build and maintain effective relationships with schools, partners and other stakeholders.
- Ability to plan, coordinate and monitor project activity against agreed targets and outcomes.
- Ability to maintain accurate records and contribute to monitoring, evaluation and reporting requirements.
- Adaptability and flexibility in responding to changing participant, project and organisational needs.
- Commitment to safeguarding, equality, diversity and inclusive practice.
- Willingness to learn, undertake relevant training and continually develop professional practice.

Personal Qualities:

- Enthusiastic, energetic and resilient
- Personable, approachable and able to build rapport with young people
- Patient, empathetic and understanding
- Confident and positive in their approach
- Trustworthy, reliable and professional
- Calm and able to think rationally when dealing with challenging situations
- Self-motivated and focused on achieving positive outcomes
- Adaptable and willing to support different projects and activities across the Trust
- Passionate about supporting young people to overcome barriers and achieve their potential
- Desire to inspire, motivate and be a positive role model for young people
- Committed to teamwork and contributing positively to the wider Sport & Health team

Qualifications/ Experience:

Essential

- Full UK driving licence, access to a vehicle and appropriate business insurance.
- Experience of working with children and young people in education, youth, sport or community settings.
- Experience of planning and delivering engaging activities or interventions for young people.
- Ability to engage, motivate and support young people towards achieving positive outcomes.
- Experience of building positive working relationships with schools, partners or community organisations.
- Good organisational skills with the ability to manage workloads, deadlines and project targets.
- Understanding of safeguarding and the responsibilities involved when working with children and young people.
- Good IT skills and the ability to maintain accurate records and contribute to monitoring and reporting requirements.

Desirable

- Recognised qualification in youth work, mentoring, teaching, coaching, sport or a related discipline.
- UEFA C / Level 2 coaching qualification or equivalent qualification in another sport.
- Experience of coordinating or managing a funded community or youth project.
- Experience of working with young people who face barriers to education, including poor attendance, low confidence or behavioural challenges.
- Experience of delivering mentoring, personal development, employability or social action activities.
- Knowledge or previous experience of Premier League Foundation programmes.
- Degree or equivalent relevant professional experience.

Accrington Stanley Community Trust Vision:

"Use the power of Accrington Stanley Football Club to improve the lives of those in Hyndburn through involvement in community programmes and initiatives."

Mission:

To support our local community and promote healthier lifestyles by encouraging participation in community programs and initiatives that enhance confidence, development, and learning.

Core Values:

Hardworking Friendly Teamwork Honesty Innovative

Reliable Professional Respectful Committed Approachable Adaptable

Purpose:

In placing Accrington Stanley Football club at the heart of the community we will:

1. Increase participation in Sport & Exercise and develop talent pathways.
2. Promote wellbeing and healthy lifestyles within local communities.
3. Deliver an inclusive programme of activities that involves and engages hard to reach groups, improving community cohesion.
4. Develop and empower a skilled workforce or role models.
5. Engage and inspire young people, raising and celebrating achievement.
6. Govern the operations of Accrington Stanley Community Trust (ASCT) efficiently and effectively.

Equality and Safeguarding:

ASCT are a charity committed to equality and the recruitment process for the role being advertised will adhere to the latest equality legislation.

ASCT is also committed to safeguarding and promoting the welfare of children and young people and expects all staff and employees to share this commitment. This role involves work with children and young people and is subject to Enhanced Disclosure and Barring Service (DBS) checks. Clearance through DBS system is required. As such this post is exempt for the Rehabilitation of Offenders Act (1974) and the applicant must disclose all previous convictions including spent convictions. Two references will also be required. Applicants will, in addition be expected to undertake training appropriate to the role.

Manager Sign Off:

Date:

Employee Sign Off:

Date:

You may be expected to conduct yourself in other ways and undertake different duties which are reasonable in the opinion of the Trust. Your job profile is not limited and may be reasonably modified as necessary to meet the needs of the organisation.

How to Apply:

Please send your CV along with a cover letter outlining your suitability to the role to jobs@stanleytrust.co.uk by close of play on **Sunday 30th August 2026**

Interviews will take place on week commencing **Monday 7th September 2026**.